How to add a Booking to an existing TGC Order

 Go to Members Home page. Click on "Orders" in the menu



 A menu of all of your "Orders" are listed. You will need to know what the date of your original order was placed to open the correct listing. Or, you can click on listings and a description will come up.

MBER'S HOM	E COMMITTEES FLOWER S	HOW MEMBERSHIP	DUES & DONATIONS MI	NUTES & REPORTS CART
		Member's H	ome	
	Events	Potting Shed	Forms & Resources	
Dashboar	d© Orderst Downloads	Addresses⊕ Payr	nent Methods 🗈 🛛 Account de	etails ^A Logout ^G
		My Bookings 🖻		
Order	Date	Status	Total	Actions
#3690	March 26, 2024	Completed	\$50.00 for 1 item	Vev
#3639	March 7, 2024	Completed	\$0.00 for 1 item	View
#3601	February 29, 2024	Completed	\$0.00 for 1 item	View
#3600	February 29, 2024	Completed	\$0.00 for 1 item	View
#3523	January 19, 2024	Completed	\$30.00 for 1 item	Mew
#3500	January 2, 2024	Completed	\$33.00 for 1 item	Mew
#3323	November 22, 2023	Completed	\$20.00 for 1 item	Wew
#3322	November 22, 2023	Completed	\$0.00 for 1 item	Vev
#3088	September 25, 2023	Completed	\$40.00 for 1 item	View
#3053	September 16, 2023	Completed	\$0.00 for 1 item	Menv

3. Click on the Order # you want to edit and the details of the order will appear. Look down at the lower lefthand corner of the table and see the green box with the words "Order again". Click on this box and a copy of your original order will appear. Click on the Quantity and add the number of additional tickets you want to order. You will need to complete by proceeding to the "Proceed to Checkout" and then "Place Order" as usually required. This order will then be processed and charged to your bankcard on file. You will get email notifications of your order.

A Member of the Garden Club of America

Member's Hom	ne
Events Potting Shed Forms	& Resources
	Methods Account details A Logout
My Bookings 🖻	
Order # 3690 was placed on March 26, 2024 and is currently Complete	d.
Order details	
Product	Total
"Blooms of Support" Fundralising Event - Blooms of Support X 1 Tract Boons of EverDaulop EventTimelpi 10 Attendee 1 Support May 11, 2224 00 am - 100 pm	\$50.00
Subtotal:	\$50.00
Payment method:	Credit Card
Total:	\$50.00
Order again	
Debi Schmid 3311 N 26 St Tacoma, WA 98407 & 253-310-8015	

Also, if you want to add to your order when placing your initial order, see the green box at the lower right corner that says "Order again."

HOME	FLOWER SHOW	INTEREST GROUPS & EDUCATION	NW NATIVE PLANT GARDEN	COMMUNITY RESOURCES	MEMBER'S HOME
Support	May 18, 2024	00 am - 1:00 pm			
Subtotal:					\$50.00
Payment method:				Credit Card	
Total:					\$50.00
Order again					